

**CHIPPEWA TOWNSHIP  
BOARD MEETING  
February 5, 2025  
CHIPPEWA TOWNSHIP COMMUNITY BUILDING  
6:30 P.M.**

The Chippewa Township REGULAR Board meeting was called to order by the Chippewa Township Supervisor, Shirley Hazen at 6:30 P.M.

The Pledge of Allegiance was recited.

**ROLL CALL:** Present: Shirley Hazen, Kristin Lytle, Julie Austin, and Debbie Zielinski.  
Absent: Annette Walters

***Let the record show a quorum of the Chippewa Township Board was present.***

**MOTION K.Lytle/J.Austin** to approve the minutes of the January 8, 2025, Regular Township Board Meeting, and place on file. **MOTION CARRIED**

**TREASURER REPORT:** Total Fund Balance as of 2/4/2025 is \$466,495.72. **MOTION K.Lytle/D.Zielinski** to approve the Treasurer Report and place it on file. **MOTION CARRIED**

**PUBLIC COMMENT:**

None

**LIBRARY REPORT:**

Library Representative, Linda Myers reported via email, the library Board met Friday the 17 of January with all members present, either in person, on phone or on FaceTime. Library has received several donations over the last month from Lions Club, Wheatland Music and Audrey Dubois, long term patron of Library.

Director Marcia reported mileage has begun coming in for operating Library.

The copy machine from Barryton has been moved to Chippewa branch Library and MET funds provided new machine for Barryton where it is heavily used by community. Ninety-eight children participated in the Santa celebration at the end of December. The Library Board has set up a committee to work on policy for new Earned Sick Time legislation which goes into effect February 21. This legislation requires all employers to provide paid sick leave for all employees.

Next meeting of Board is February 21. **MOTION K.Lytle/D.Zielinski** to approve the Library report and place it on file. **MOTION CARRIED**

**ASSESSING REPORT:**

Andrea has completed all of the building permit inspections and added all of the values required. All other parcel reviews are on hold due to end of year tasks are completed. There are no MTT cases at this time. Processed 5 deeds, processed 0 PTAs, processed 1 PREs, 0 Denials, 1 Rescinds and 15 address changes. Andrea completed her BOR training on January 22<sup>nd</sup>. Andrea has been in contact with the County to review my database. At this time, we are waiting for all of the Veteran's exemptions to finalize the roll. **MOTION K.Lytle/J.Austin** to approve place the Assessors Report on file. **MOTION CARRIED**

### **COUNTY COMMISSIONER REPORT:**

County Commissioner, Greg Adams reported that support for Gotion has officially been rescinded. Commissioners are pursuing a similar resolution to stop wind and solar farms in Mecosta County. Dean Eldred was hired as the new Mechanical engineer for the Mecosta County Building and Zoning department and Tim Hahn was hired as head of technology for MCBZ. The Commissioners are hoping to hire Carman Bean as a DOGE. The Senior Center will start service meals on wheels 5 days a week instead of 4 days. 2 new computers have been purchased for patrol vehicles. 2 new metal detectors are being installed in the County Courthouse. **MOTION J.Austin/D.Zielinski** to approve the County Commissioner report and place it on file. **MOTION CARRIED**

### **TOWNSHIP OFFICES UPDATES:**

The Township offices are complete and came in under budget. Mark Kidd will be back in the Spring to fix the mistake on the cement and install the outside water faucets. The Havac company will be back in the Spring to make sure the central air unit is working correctly.

### **CLERK UPDATE:**

MOISD has turned in the appropriate paperwork at there will be a school election on May 6, 2025. This is not a State or Federal Election so it will not require the 9 days EV. Chippewa Township was selected by the State to have an audit on the November 2024 election. The Audit was performed and there were no discrepancies or errors found. Michigan requires all Clerks and Deputy Clerks to take an additional 19 hours of continuing education classes to recertify every 2 years. K.Lytle has completed her training.

### **2025/2026 WAGE RESOLUTIONS:**

**RESOLUTION** K.Lytle/J.Austin to increase the Supervisor wage per the Federal Cost of Living Increase, per resolution 2022-02-01. (2.5%). **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**RESOLUTION** S.Hazen/K.Lytle to increase the Treasurer wage per the Federal Cost of Living Increase, per resolution 2022-02-01. (2.5%). **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**RESOLUTION** J.Austin/K.Lytle to increase the Clerk wage per the Federal Cost of Living Increase, per resolution 2022-02-01. (2.5%). **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**RESOLUTION** J.Austin/K.Lytle to increase the Trustee wage per the Federal Cost of Living Increase, per resolution 2022-02-01. (2.5%). **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

### **2025 MILEAGE RATE:**

**RESOLUTION** S.Hazen/K.Lytle to set the 2025 Mileage Reimbursement rate at .70 cents per mile. **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**WINTER TAX COLLECTION PENALTIES:**

**RESOLUTION S.Hazen/K.Lytle** to approve Resolution 2025-02-01 allowing Chippewa Township to retain all penalties for winter taxes. **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**C.L. SEWER DISTRICT:**

Everything is going smoothly.

**C.L. WEED CONTROL:**

K.Lytle meet with B.Roels and T.Lee regarding the Lake Advisory Committee. There is a meeting the end of February for the Weed Advisory Committee regarding the 2025 season. K.Lytle has enrolled in a 6 week class through MSU – Introduction to Lakes. CLWD bills and Newsletters will be mailed this week.

**APPROVAL OF THE BILLS:**

Bills were electronically or personally provided to all Board members prior to the meeting; for review, along with an approval signature voucher. **RESOLUTION K.Lytle/J.Austin** to pay General Fund bills, check numbers 14490 - 14528 plus EFT's in the amount of \$107,227.26 (This amount includes the last payment for the new offices), The Sewer District checks 11770 – 11800 plus EFT's in the amount of \$45,945.25, And the CLWD check numbers 798 – 804 plus EFT's in the amount of \$3,422.61. **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**CORRESPONDENCE:**

Sheriff's Report was read aloud.

The Mecosta Conservation District is requesting a \$1800 donation for the Household hazardous waste disposal for 2025. The HHW collection is being held at the Mecosta County Fairgrounds on August 7<sup>th</sup> from 2 p.m. – 6 p.m. In 2024, HHW collected 31,827 pounds of hazardous materials from 355 households, 15 households within Chippewa Township. **RESOLUTION K.Lytle/D.Zielinski** to appropriate \$1900.00 to the Mecosta County HHW collection for 2025. **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**PUBLIC COMMENT:**

Chippewa Township Clean up day is scheduled for Saturday, May 3, 2025, from 8-11 am.

**BEING no further business or public comment to be brought before the Board: MOTION D.Zielinski/J.Austin** to adjourn the February 5, 2025, regular meeting of the Chippewa Township Board @ 7:06 p.m. **MOTION CARRIED.**

Next Township Board regular scheduled meeting is set for Wednesday, March 5, 2025, at 6:30 p.m.

These minutes were prepared

By Kristin Lytle, Chippewa Township Clerk